

Below-the-line (BTL) Crew Capacity Program – Mentorship Proposal Template

This form should be completed by the production company.

Email the completed form and supporting documents to: funding@screenwest.com.au at least 3 weeks before the proposed mentorship starts.

For the purposes of the BTL Crew Capacity Program the:

- Mentor is the person who will advise, train, guide or support the participant.
- Participant is the person undertaking the attachment or mentorship.

Production Company Details

Production company name: _____

Production title: _____

Contact person: _____

Contact person's phone number: _____

Contact person's email address: _____

Proposed Mentorship 1

Complete this section if you would like to offer a mentorship opportunity.

Mentorships are designed for mid-career and established BTL screen practitioners who are ready to take the next step in their career. They are available for head of department, second in charge (2IC) or specialist BTL roles.

Mentorship details

Role name: _____

Participant name: _____

Mentorship start and end dates: _____ to _____

Total duration: _____

I have discussed this proposal with the proposed participant, and they have agreed to take part in the mentorship.

Yes ☐ No ☐

Mentor details

Mentor's name: _____

Mentor's job title: _____

Production company or organisation: _____

Mentor's experience

Provide a brief overview of the mentor's relevant experience, including their experience in the proposed role.

Mentor's fee: \$ _____

☐ I confirm that I have discussed this proposal with the mentor, and they have agreed to advise and support the participant for the duration of the mentorship.

Mentorship Plan**What will the participant gain from the mentorship?**

Describe the skills, knowledge and experience the participant is expected to develop.

How will the mentor support the participant?

Describe the planned mentoring activities.

Mentoring check-ins and support

List the agreed check-in points and other support the mentor will provide during the mentorship e.g. early pre-production to discuss department set up, week 2 to discuss cost reporting etc.

Proposed Mentorship 2

Complete this section if you would like to offer a mentorship opportunity.

Mentorships are designed for mid-career and established BTL screen practitioners who are ready to take the next step in their career. They are available for head of department, second in charge (2IC) or specialist BTL roles.

Mentorship details

Role name: _____

Participant name: _____

Mentorship start and end dates: _____ to _____

Total duration: _____

I have discussed this proposal with the proposed participant, and they have agreed to take part in the mentorship.

Yes ☐ No ☐

Mentor details

Mentor's name: _____

Mentor's job title: _____

Production company or organisation: _____

Mentor's experience

Provide a brief overview of the mentor's relevant experience, including their experience in the proposed role.

Mentor's fee: \$_____

☐ I confirm that I have discussed this proposal with the mentor, and they have agreed to advise and support the participant for the duration of the mentorship.

Mentorship Plan**What will the participant gain from the mentorship?**

Describe the skills, knowledge and experience the participant is expected to develop.

How will the mentor support the participant?

Describe the planned mentoring activities

Mentoring check-ins and support

List the agreed check-in points and other support the mentor will provide during the mentorship e.g. early pre-production to discuss department set up, week 2 to discuss cost reporting etc.

Contact the Team

Contact the team listed [here](#), or by emailing funding@screenwest.com.au

Phone: +61 8 6169 2100

Toll free for WA regional callers only: 1800 463 043

Screenwest (Australia) Ltd ABN 43 620 492 300

Screenwest sincerely thanks all its valued partners for their committed and ongoing support of our organisation and the Western Australian screen industry.

This program is supported by

